



IEEE Region 9 “Oscar C. Fernández” Outstanding Volunteer Award.

GUIDELINES.

This Award is established as a means of recognizing and encouraging IEEE volunteers in the Region and as a means of recognizing those who have made outstanding contributions to their IEEE Latin American Section.

The award must be presented by the Regional Director or his/her designee in an appropriate ceremony.

1. Name

The Prize consists of a plaque that shall be awarded each year if there are sufficiently qualified candidates. It shall be recognized as IEEE Region 9 “Oscar C. Fernández” Outstanding Volunteer Award.

2. Nomination Requirements

- a. Member of the IEEE at the time the prize is awarded.
- b. The candidate's contribution must have resulted in a real benefit to the Section. The candidate must have been active in the Section for at least five (5) years and cannot be its current Chair.
- c. The candidate did not receive any remuneration, except for cost reimbursements.
- d. The Region Director and the Chair of the Regional Awards Committee are not eligible.

3. Nominations

The nomination:

- a. Must be made by a Member of the Section and be supported by another Member of the Section. Both members must know the work of the candidate first hand.
- b. Must be approved by the Section Executive Committee and signed by the Section Chair, who may also be the nomination proponent or endorser.
- c. Must be made through the submission system, which shall be informed by the Regional Awards and Recognitions Committee.
- d. Will detail the candidate's contribution(s) clearly and objectively and substantiate why it is considered outstanding.
- e. Must be submitted no later than January 5.

4. Evaluation Criteria

The Evaluation Committee shall be composed of the Region Director, the Awards and Recognition Committee Chair, a Past Director, and two winners of the Outstanding Volunteer Award, preferably the last recipients of the award.

The Evaluation Committee shall take into account the following topics when evaluating the candidates for the award:

- a. Activity period in the Section (it is not necessary that the candidate is volunteering in the Section at the nomination time).
- b. Introduction of new ideas, methods, and programs for the benefit of the Section.
- c. Administrative ability, with objective results or examples of it.

- d. Support for the work of the other volunteers, teamwork.
- e. Promotion of IEEE, Region 9, or Section goals.

5. Award Selection

The Evaluation Committee shall select the candidate who best meets the conditions listed. Its decision shall be final.

6. Schedule

Proposals for candidates must be submitted before January 5 of each year. The name of the prize awardee shall be announced at the Regional Meeting.

7. Promotion

The names of the professionals who have been awarded shall be published in the Regional Newspaper "NoticIEEEro" and regional social media.