



IEEE Region 9 Outstanding Section Award.

GUIDELINES.

1. Introduction

The IEEE Region 9 Outstanding Section Award is established to recognize the excellent performance of Region 9 Sections and is presented annually.

The award is for the outstanding success of a Section in fulfilling its goals - per IEEE policy - by organizing technical, professional, and geographic activities for the benefit of its members and by maintaining, enhancing, and supporting the Student Branches, Chapters, and Affinity Groups within its geographic boundaries.

2. Award Presentation

This Award will be presented at a major Region event.

3. Eligibility

- a. All Region 9 Sections in good standing are eligible and can apply for the award.
- b. No Section may receive two IEEE Region 9 Outstanding Section Awards within three years.
- c.

4. Nominations

Nominations must be submitted through the system which shall be informed by Region 9 Awards and Recognitions Committee. The deadline for submission is February 20.

- a. A statement must be included in the nomination that identifies the specific activities performed by the Section that qualify it to be an Outstanding Section in Region 9.
- b. The nomination form must be completed by a nominator, officer of the Section, familiar with the work of the Section.
- c. The nominated Section must have fulfilled all of the IEEE reporting requirements on time.

5. Criteria

The following aspects and activities are considered in the selection of the Outstanding Section and should be part of the nomination documents:

- The completed nomination form for the IEEE Region 9 Outstanding Section Award must be submitted before the deadline.
- Section submission of financial, officers, and meeting reports is a necessary condition for award nomination.
- Data concerning member retention of the Section.
- Data about the number of Student Branches relative to the number of technical universities within the Section's geographic boundaries.
- Report concerning the activities of YP / WIE / Life Members Affinity Groups, etc. within the Section, or the plans for their formation.

- Report about Student Branches activities (e.g., Student paper contest, recruitment of Student members, etc.).
- Report about technical and professional activities, (e.g. professional meetings, continuing educational activities, conferences, workshops, chapters' technical meetings, use of IEEE distinguished lecturers Program, etc.).
- Report about activities related to membership development within the Section.
- Report concerning means of communications with Section members, including the frequency of newsletter issues, e-mail newsletters, regular updating of Section, Chapters, and Student Branches Web pages.
- Community projects and services that increase public visibility of IEEE.

6. Other criteria used for the selection of the Outstanding Section:

- Relationship of Section to National Societies, other non-IEEE organizations, and industry.
- Conferences sponsored by the Section.
- Public events held by the Section to help improve the visibility of IEEE and its members.
- Activities performed in the Section on behalf of society and the engineering profession.

7. Selection and award process:

- IEEE Region 9 Outstanding Section Award will be presented annually.
- Recipients will be selected by the Region 9 Awards and Recognition Committee formed by Regional Director, Regional Director-Elect, Awards & Recognition Chair, and two Past Directors appointed by the Regional Director.
- Nominees and recipients will be notified.
- Recipients will receive an inscribed plaque.
- Region 9 Director will present the award at an appropriate event to the Section Chair.

8. Timetable

Call for Nominations 1 September. Nomination Deadline February 20.

Announcement of the Awards will be made at the following Region 9 Meeting.