IEEE Region 9 *Best Contribution to the IEEE Latin America History Award*

The best contribution to the History of IEEE in R9 Award is given annually to promote, recognize and support contributions to the History of IEEE from members within IEEE Region 9. This award recognizes the value of written contributions (up to three) to the History of the IEEE in Region 9. The recipient of this award is presented with a plaque in an appropriate ceremony.

Scope
Up to three awards will be presented annually.

Administration
Region 9 ARC will be responsible for administering this award.

Eligibility
The nominee(s) must be an **IEEE Member** in Region 9 at the time of the nomination deadline. The nominee(s) cannot be the current Region 9 Director or Director-Elect. The nominee(s) cannot be a member of the Region 9 ARC. The nominee(s) can only be considered for only one Region 9 award category in a given year. The written contributions can be either in English, or in the R9 languages (Spanish or Portuguese)

Award Instrument
The award recipient(s) will be presented with a plaque during R9 meeting following the approval of the Award.

Nominee Solicitation
The entire Region 9 awards program is described on the Region 9 webpage, including the Region 9 ARC manual. All IEEE members (of any grade) in Region 9 are emailed three, two, and one month(s) before the nomination deadline, at a minimum, with the descriptions   of all of the awards and the deadline. Region 9 Section chairs are notified of all awards and encouraged to solicit nominations within their Sections. The Region 9 ExCom is notified of all Region 9 ARC updates at the monthly meetings. Region 9 ARC members are from different Areas within the Region and will reach out to their Areas for nominations as well. Finally, the Region newsletter contains the nomination deadline for all Region 9 awards and other pertinent information.

Award Committee
The Committee that will evaluate the proposals will be made up of five (5) Former Regional Directors, appointed by the current Regional Director.
The appointment shall be for a period of one (1) year. The presidency shall be vested in the former Director who first held that office. There may be no more than two members per country on this committee.
The Committee shall be appointed prior to receiving that year's nominations. No member of

the committee will be eligible to be nominated for the award.

The Committee will proceed with the evaluation of the candidates and will send its recommendations to the president of the Regional Committee of Awards and Recognitions, who must present the proposals approved by the committee, to the plenary of the Regional Meeting where these recommendations will be voted.

A majority of the voting members at the Regional Meeting will determine which candidates deserve the Award. The study and the conclusions reached by the committee will be secret and unappealable.

Selection

The applications are reviewed and scored on the Region 9 awards portal (currently OpenWater) by the ARC. In addition to the eligibility requirements described above, the criteria for judging is based on:

- Intrinsic Value of the contribution
- How the contribution enhance the knowledge of the History of the IEEE Region 9
- Service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Education Activities in organizations other than IEEE
- Service, education, innovation, entrepreneurship or in furthering the goals of the IEEE Education Activities in the community.

Presentation

The preferred location for the award presentation is at the March IEEE Region 9 Regional meeting. This usually occurs in March each year. In unforeseen circumstances when the conference does not occur, such as pandemics, the plaque will be shipped to the award recipient or to his or her Section leadership according to the recipient's preference. The award recipient will be invited to the next conference to be publicly recognized.

Publicity

The award recipient(s) will be recognized in the next Region 9 newsletter to be published after the IEEE Region 9 March Regional meeting and will also be published in Region 9 History Website and the NoticIEEEro.